



PREMIER WINDSCREENS EDINBURGH

ENVIRONMENTAL POLICY

Automotive Glazing & ADAS Calibration — Environmental Commitments

Company:	Premier Windscreens Edinburgh
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Responsible Director:	David Conquer, Owner / Managing Director
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This policy applies to all employees, contractors, and individuals working on behalf of Premier Windscreens Edinburgh. It shall be reviewed annually and updated as required to reflect legislative changes and improvements in environmental performance.

SECTION 1

POLICY STATEMENT

Premier Windscreens Edinburgh recognises that its activities have an impact on the environment and is committed to conducting its operations in a responsible and sustainable manner. The company aims to minimise environmental impact whilst delivering high-quality automotive glazing and ADAS calibration services throughout Scotland.

We are committed to:

- ✓ Complying with all relevant environmental legislation and regulations.
- ✓ Preventing pollution wherever reasonably practicable.
- ✓ Reducing waste and encouraging recycling.
- ✓ Minimising fuel consumption and vehicle emissions.
- ✓ Promoting responsible use of materials and resources.

- ✓ Continually improving environmental performance.
- ✓ Encouraging employees to adopt environmentally responsible working practices.

SECTION 2

ENVIRONMENTAL OBJECTIVES

Premier Windscreens Edinburgh aims to:

• Reduce waste sent to landfill.	• Prevent environmental contamination from chemicals and waste products.
• Recycle vehicle glass wherever suitable facilities exist.	• Improve resource efficiency throughout the business.
• Minimise unnecessary vehicle journeys.	• Review environmental performance annually.
• Reduce fuel consumption across the company fleet.	• Raise employee awareness of environmental responsibilities.

SECTION 3

WASTE MANAGEMENT

Company obligations:

- Segregate waste wherever practical.
- Dispose of waste through authorised waste contractors.
- Recycle materials whenever suitable recycling facilities are available.
- Minimise packaging waste.
- Ensure waste is stored safely before collection.

Examples of waste generated:

• Laminated windscreens	• Toughened glass
• Packaging materials	• Adhesive cartridges
• Plastic containers	• General workshop waste

Employees must ensure waste is disposed of in the correct designated containers. Waste must not be mixed with general waste where segregated streams are available.

SECTION 4

VEHICLE GLASS RECYCLING

Premier Windscreens Edinburgh recognises the environmental benefits of recycling vehicle glass. Laminated windscreens and toughened glass contain recoverable materials and should be diverted from landfill wherever possible.

Where recycling facilities are available, the company will:

- Separate glass waste from general waste.
- Support specialist glass recycling initiatives.
- Encourage suppliers and waste contractors to maximise recycling opportunities.

Where recycling facilities are unavailable, waste glass shall be disposed of through licensed waste carriers in accordance with the Waste (Scotland) Regulations.

SECTION 5**CHEMICAL MANAGEMENT****Products typically used:**

- Polyurethane adhesives (SikaTack, Betaseal, Dinitrol)
- Primers and activators
- Cleaning products and solvents
- Windscreen repair resins

To minimise environmental impact:

- Chemicals shall be stored securely in appropriate containers.
- Spillages shall be cleaned up immediately using appropriate materials.
- Products shall be used in accordance with manufacturer instructions.
- Waste chemicals shall be disposed of appropriately — never to drains.
- Chemicals shall never be discharged into drains, watercourses, or the environment.

■ Chemicals must never be poured down drains, sinks, or onto the ground. Any chemical spillage that reaches a drain or watercourse must be reported to management immediately. COSHH assessments and Safety Data Sheets are maintained and available on request.

SECTION 6**FUEL CONSUMPTION AND EMISSIONS**

As a mobile service provider, vehicle usage forms a significant part of Premier Windscreens Edinburgh's operations and contributes to overall carbon emissions. The company is committed to managing this impact responsibly.

The company will:

- Plan work schedules efficiently to reduce total mileage.
- Minimise unnecessary journeys.
- Maintain vehicles in accordance with manufacturer recommendations.
- Encourage fuel-efficient driving practices.
- Consider lower-emission vehicle options when replacing fleet vehicles where commercially practical.

Employees are expected to avoid unnecessary engine idling and operate company vehicles responsibly at all times.

SECTION 7**ENERGY AND RESOURCE USE**

The company will seek to reduce consumption across all resource categories:

Electricity	Switch off equipment and lighting when not in use.
Water	Avoid unnecessary use; report leaks promptly.
Fuel	Efficient journey planning; fuel-efficient driving.
Paper	Use electronic records where practical; reduce unnecessary printing.
Packaging materials	Minimise use; reuse where possible; recycle remainder.

SECTION 8**POLLUTION PREVENTION**

Premier Windscreens Edinburgh is committed to preventing pollution in all its activities.

Employees shall:

- Report environmental incidents immediately to management.
- Contain spills where safe to do so.
- Store all materials safely in appropriate containers.
- Follow company procedures regarding waste disposal and chemical handling.

Areas of particular attention:

- Fuel spills
- Adhesive spills
- Chemical leaks
- Improper waste disposal

SECTION 9**PROCUREMENT**

Where commercially viable, Premier Windscreens Edinburgh will consider environmental factors in procurement decisions.

- Purchase durable, long-lasting products.
- Reduce unnecessary packaging when ordering supplies.
- Work with environmentally responsible suppliers.
- Consider environmental impacts when selecting products and services.

SECTION 10**EMPLOYEE RESPONSIBILITIES**

Every employee has a role to play in delivering Premier Windscreens Edinburgh's environmental commitments. All employees are responsible for:

- ✓ **Following this policy and associated procedures.**
- ✓ **Using resources responsibly and avoiding unnecessary waste.**
- ✓ **Minimising waste generation in day-to-day activities.**
- ✓ **Reporting environmental concerns or incidents immediately.**
- ✓ **Supporting company environmental objectives.**

Failure to comply with environmental procedures may result in disciplinary action and could expose the company to legal liability.

SECTION 11**MONITORING AND REVIEW**

Premier Windscreens Edinburgh shall:

- Review this policy annually or following significant changes.
- Review environmental incidents to identify root causes and corrective actions.
- Monitor waste management practices.
- Monitor compliance with relevant legal requirements.
- Seek opportunities for continual environmental improvement.

The Responsible Director (David Conquer) holds overall accountability for environmental management within Premier Windscreens Edinburgh.

SECTION 12

COMMITMENT TO CONTINUAL IMPROVEMENT

Premier Windscreens Edinburgh is committed to continually improving its environmental performance and reducing the environmental impact of its operations, while maintaining the highest standards of customer service and workmanship.

"We recognise that environmental responsibility is not a compliance exercise — it is an ongoing commitment to operating as a responsible business and leaving a cleaner, safer environment for future generations."

APPROVAL & SIGN-OFF

I confirm that this Environmental Policy represents the commitment of Premier Windscreens Edinburgh to responsible environmental management and that it shall be implemented, maintained, and reviewed as set out above.

Signed:

David Conquer

Owner / Managing Director

Premier Windscreens Edinburgh

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